

**CONSENT AGENDA
JULY 12, 2010**

A. APPROVAL OF MINUTES

- 1. SUBJECT: APPROVAL OF MINUTES DATED APRIL 12,
APRIL 19 AND APRIL 20, 2010**

ISSUE/PURPOSE: The above listed minutes are before the
Board for approval. See TAB **A.**

B. APPROPRIATIONS AND TRANSFERS

- 1. SUBJECT: RE-APPROPRIATION OF COUNTY
ENCUMBRANCES**

**A-FY-11-
COUNTY ENCUMBRANCES
RE-APPROPRIATION OF PRIOR YEAR BALANCES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

100	Board of Supervisors	\$110,868
110	County Administration	\$26,881
111	EMS Grants	\$6,986
130	Financial and Management Services	\$10,748
140	Information Management Services	\$145,502
152	Assessment	\$1,030
153	Reassessment	\$165,138
180	Internal Services	\$39,470
220	General District Court	\$1,503
230	J & D Relations Court	\$1,224
250	Circuit Court Clerk	\$1,800
320	Sheriff – County	\$50,684
400	General Services	\$200,995
700	Parks and Recreation	\$5,378
710	Library	\$62,480
720	Floyd Library	\$7,373
800	Planning and GIS	\$26,766
810	Planning Grants	\$4,513
810	Economic Development	<u>\$6,152</u>
	Total	\$875,491

The source of funds for the foregoing appropriation is as follows:

Revenue Account

451205 Designated General Fund Balance \$875,491

Said resolution reappropriates monies supporting the balances of outstanding purchase orders remaining at the end of June 30, 2010.

ISSUE/PURPOSE: Reappropriate outstanding purchase orders.

JUSTIFICATION: Each year, the balances of outstanding purchase orders are reappropriated into the next fiscal year. In April, departments were sent a memorandum indicating that they should advise the Financial and Management Services Department of the status of outstanding purchase orders. Balances have been confirmed through the final posting of accounts payable through June 30, 2010.

**2. SUBJECT: COUNTY CAPITAL PROJECTS
ENCUMBRANCES**

**A-FY-11-
COUNTY CAPITAL PROJECTS ENCUMBRANCES
RE-APPROPRIATION OF PRIOR YEAR BALANCES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the County Capital Projects was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

110	New Government Center/Building C	\$15,598
	Courthouse Renovation	\$16,765,372
140	Integrated Management Information System	\$9,325
320	Jail Renovation/Public Safety Building	\$670
330	Fire and Rescue	\$207,564
800	Planning and GIS	<u>\$300</u>
	Total	\$16,998,829

The source of funds for the foregoing appropriation is as follows:

Revenue Account

451205 Designated County Capital Projects Fund Balance \$16,998,829

Said resolution reappropriates monies supporting the balances of outstanding purchase orders remaining at the end of June 30, 2010 for County CIP projects.

ISSUE/PURPOSE: Reappropriate outstanding purchase orders.

JUSTIFICATION: Each year, the balances of outstanding purchase orders are reappropriated into the next fiscal year. In April, departments were sent a memorandum indicating that they should advise the Financial and Management Services Department of the status of outstanding purchase orders. Balances have been confirmed through the final posting of accounts payable through June 30, 2010.

3. SUBJECT: RE-APPROPRIATION OF COUNTY CIP PROJECTS

**A-FY-11-
RE-APPROPRIATION OF
COUNTY CIP PROJECTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the County Capital Projects Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

110	New Government Center	\$392,248
	Building C Renovation	532,970
	Courthouse Renovation	7,533,832
320	Jail Renovation	2,453,000
	Public Safety Building	5,200,000
330	Christiansburg Fire Department	7,918
	Elliston Fire Department	20,800
	Longshop McCoy Rescue	3,955
	Shawsville Rescue Squad	8,808
400	Animal Control	7,187
	CJ&S Property Improvements	11,569
	Elliston Bridge	22,036
	Consolidated Sites	32,689
700	Park Revitalization	68,262
	Frog Pond	9,728
710	Meadowbrook Library	12,590
800	GIS	33,972
	Topo Maps	22,544
810	Economic Development Projects	<u>340,794</u>
	Total	\$16,714,902

The source of funds for the foregoing appropriation is as follows:

Revenue Accounts:

451205	Designated Fund Balance	\$16,714,902
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Said resolution appropriates the available account balances for CIP projects remaining at the end of June 30, 2010. These balances exclude encumbrances which will be reappropriated through a second resolution.

ISSUE/PURPOSE: Reappropriate County Capital Improvement Projects' funding

JUSTIFICATION: CIP projects are approved for the length of the project. Consequently, at the end of each year, the available balances remaining in these accounts are re-appropriated until the close of the project. This resolution reappropriates those balances for the CIP accounts in the County Capital Projects Fund. Funds encumbered for contractual arrangements or purchases orders within these accounts will be appropriated through another resolution at the time all purchase orders are carried forward into the new year.

In order to identify completed projects, CIP project managers were asked to report on the status of these projects and justify the re-appropriation of funds. The results are reported in a status report included in TAB B.

4. SUBJECT: SCHOOL CAPITAL PROJECTS – RE-APPROPRIATION OF PRIOR YEAR BALANCES

**A-FY-11-
SCHOOL CAPITAL PROJECTS FUND
RE-APPROPRIATION OF PRIOR YEAR BALANCES**

BE IT RESOLVED, That the School Capital Projects Fund was granted an appropriation in addition to the annual appropriation for fiscal year ending June 30, 2011 for the function and in the amount as follow:

600	Capital Projects Fund - Schools	\$28,380,236
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The source of funds for the foregoing appropriation is as follows:

Revenue Account

451204 Capital Projects Fund Balance \$28,380,236

Said resolution appropriates the available account balances for School CIP projects.

ISSUE/PURPOSE: Reappropriate School Capital Projects' funding

JUSTIFICATION: School Capital Projects are approved for the length of the project. Consequently, at the end of each year, the available balances remaining in these accounts are re-appropriated until the close of the project. This resolution reappropriates the School Construction Projects balances.

These funds cover the following projects:

Price's Fork Elementary	\$17,007,007
Elliston/Lafayette Elementary	\$ 7,784,262
Auburn Feasibility Study	\$ 290,257
GIS Enrollment Project	\$ 47,615
BHS Athletic Field	\$ 12,659
Future Debt Service	<u>\$ 3,238,436</u>
Total	\$28,380,236

5. SUBJECT: RE-APPROPRIATION OF GRANTS

**A-FY-11-
RE-APPROPRIATION OF GRANTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

111	EMS Grants	\$1,020
201	Commonwealth Attorney	
	Domestic Violence	\$34,140
	Violence Against Women	\$38,973
251	Clerk of Circuit Court	
	Record Preservation	\$36,495
	Technology Trust Fund	\$4,637
320	Petty Cash Confidential	\$5,497
321	DARE Program	\$1,474
	Project Lifesave	\$8,086
	Community Policing	\$12,401

	Byrne Justice Assistance	\$127
	COPS	\$1,786
710	Library Gates Grant	\$19,867
720	Floyd Library Gates Grant	\$15,731
911	Emergency Communications Grants	
	08 IEC	\$12,569
	09 IEC	\$51,000
	Customer Premises Equipment	\$337,494
911	Mental Health - NRVCS	\$34,009
	Total	\$615,306

Sources of funds for the foregoing appropriation are as follows:

Revenue:

02201-424401	Domestic Violence	\$34,140
22012-424401	Violence Against Women	\$38,973
23216-424401	Community Policing	\$12,401
23233 434401	Byrne Justice Assistance	\$127
23236-434401	COPS MDT	\$1,786
02911-434401	IEC Grants	\$63,569
02911-424401	VITA	\$337,494
09111-434401	Mental Health Grant	\$34,009
02-451205	Designated Fund Balance	\$92,807
	Total	\$615,306

Said resolution appropriates grants funding with remaining balances at the end of June 30, 2010.

ISSUE/PURPOSE: Reappropriate grant balances.

JUSTIFICATION: Each year balances remaining in the accounts for federal and state grants are reappropriated. Grants frequently cover a period of time that varies from the County fiscal year, and the funds provided through grants are often on a project basis, meaning they continue through the life of the project up to the grant award amount. In order to complete projects, cover payments submitted through grant programs, ensure the use of funds for their mandated purpose, and make required refunds, balances are reappropriated from fiscal year to fiscal year.

**6. SUBJECT: GYPSY MOTH & VDOT REVENUE
SHARING FUNDS CARRYOVER**

**A-FY-11-
GYPSY MOTH AND VDOT
REVENUE SHARING FUNDS CARRYOVER**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

930	Special Projects	\$780,739
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
451205	Fund Balance	\$780,739

Said resolution appropriates monies remaining at year-end FY 2010 for the Gypsy Moth Program and VDOT revenue sharing.

ISSUE/PURPOSE: Reappropriate funds for the Gypsy Moth Program and VDOT revenue sharing.

JUSTIFICATION: This resolution carries forward the unexpended FY 10 balance of \$57,739 for the Gypsy Moth Program. Revenue Sharing project balances from prior years total \$223,000 for the following projects:

1. Alleghany Springs Bridge	\$152,500
2. Yellow Sulphur Road	<u>\$ 70,500</u>
Total	\$223,000

The FY 10 Revenue Sharing projects total \$500,000 and are shown in TAB C.

**7. SUBJECT: COMMONWEALTH’S ATTORNEY AND
SHERIFF – FORFEITED ASSET SHARING
PROGRAM CARRYOVER FY 2010 FUNDS**

**A-FY-11-
COMMONWEALTH’S ATTORNEY AND
SHERIFF’S DEPARTMENT
FORFEITED ASSET SHARING PROGRAM
CARRYOVER FY 2010 FUNDS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

200	Commonwealth Attorney	\$ 8,137
320	Sheriff	\$52,583
321	Sheriff	<u>\$25,611</u>
	Total	\$86,331

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
451205	Fund Balance
	\$86,331

Said resolution appropriates the unexpended portion of Federal Asset Forfeiture funds received as part of this program in prior years for the Commonwealth’s Attorney and Sheriff’s offices.

ISSUE/PURPOSE: Federal Asset Forfeiture funds appropriation.

JUSTIFICATION: Forfeited Asset funds are monies seized from cases investigated by the Montgomery County Drug Task Force as a participant of the Department of Criminal Justice Services’ Forfeited Asset Sharing program. These funds must be used for law enforcement purposes only and this resolution carries over the remaining balances at the end of FY 10.

**8. SUBJECT: RE-APPROPRIATION OF DONATIONS,
FUNDRAISING AND SCHOLARSHIP
MONIES**

**A-FY-11-
RE-APPROPRIATION OF DONATIONS,
FUNDRAISING AND SCHOLARSHIP MONIES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

520	RSVP	\$ 5,113
700	Parks and Recreation	\$ 5,862
710	Library	\$28,772
720	Floyd Library	<u>\$28,632</u>
	Total	\$68,379

Source of funds for the foregoing appropriation is as follows:

Revenue:

02-451205	Designated Fund Balance	\$68,379
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Said resolution appropriates the balance of funds received as donations, fund raising, and scholarships in previous fiscal years.

ISSUE/PURPOSE: Appropriate donations, fund raising and scholarship funding.

JUSTIFICATION: Funds received from donations, fund raising, and scholarship activities in previous fiscal years are earmarked for specific purposes by the donor and appropriated for expenditure upon the expected use of the donation.

**9. SUBJECT: FLOYD LIBRARY APPROPRIATION
FOR FY 11**

**A-FY-11-
FLOYD LIBRARY APPROPRIATION
FOR FY 11**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011 for the function and in the amount as follows:

710	Regional Library	(\$10,112)
720	Floyd Library	<u>\$196,630</u>
	Total	\$186,518

The sources of funds for the foregoing appropriation are as follows:

<u>Revenue Account</u>		
710 416156	Floyd Contribution	(\$10,112)
720 415211	Sale of Copies	\$ 4,000
720 416156	Floyd County Reimbursement	\$137,529
720 416157	Town of Floyd Contribution	\$ 2,000
720 416151	Fines and Fees	\$ 18,500
720 424409	State Library Grant	<u>\$ 34,601</u>
	Total	\$186,518

Said resolution provides the FY11 appropriation for the operation of the Floyd Library with Floyd residents and reconciles the Regional Library's Revenue and Expense to the actual Floyd Contribution.

ISSUE/PURPOSE: Floyd Library appropriation and Regional Library's reconciliation.

JUSTIFICATION: The Floyd Library budget is appropriated after the beginning of the fiscal year. This resolution also reconciles the Regional Library's Revenue and Expense to the actual Floyd Contribution.
See TAB **D**.

**10. SUBJECT: REASSESSMENT – FY10 FUNDS
CARRYOVER**

**A-FY-11-
REASSESSMENT
FY10 FUNDS CARRYOVER**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011, for the function and in the amount as follows:

153	Reassessment	\$64,547
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

451203	Undesignated Fund Balance	\$64,547
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Said resolution appropriates remaining funds at the end of June 30, 2010 for the Reassessment project.

ISSUE/PURPOSE: Reassessment project appropriation.

JUSTIFICATION: In June of 2009, the Board of Supervisors approved funding for the reassessment project. Funding for the Reassessment contractor is included on a purchase order and carried forward with the other encumbrances. These funds are provided for other costs and to support the Board of Equalization.

**11. SUBJECT: PLANNING AND GIS DEPARTMENT –
CONSERVATION EASEMENT FUNDING
FROM ROLL BACK TAXES**

**A-FY-11-
PLANNING AND GIS DEPARTMENT
CONSERVATION EASEMENT FUNDING
FROM ROLL BACK TAXES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011 for the function and in the amount as follows:

800	Planning and GIS	\$128,538
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

451205 Designated Fund Balances \$128,538

Said resolution appropriates monies received in prior years from roll-back taxes in excess of the fiscal year budget estimate for conservation.

ISSUE/PURPOSE: Appropriate roll-back taxes received in prior years in excess of the budget.

JUSTIFICATION: On September 24, 2004, the Board of Supervisors approved Conservation Easement funding, which included a transfer of monies collected from roll-back taxes in excess of the fiscal year budget estimate to an acquisition fund for the purpose of assisting with the purchase of conservation easements. No Conservation Easement funds have been distributed to date.

Fiscal Year Generated	Amount
2005	\$53,162
2006	\$17,906
2007	\$ 0
2008	\$37,490
2009	\$ 0
2010	\$19,980
Total	\$128,538

12. SUBJECT: SHERIFF – SHOOTING RANGE FUNDS

**A-FY-11-
SHERIFF
APPROPRIATION OF FUNDS
RECEIVED FOR PARTICIPATION IN THE
NEW SHOOTING RANGE**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2011 for the function and in the amount as follows:

320 Sheriff County

\$41,287

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

451205 Designated Fund Balance

\$41,287

Said resolution appropriates funds received from other participants for the new range site on Den Hill Road.

ISSUE/PURPOSE: Appropriate funds received for participating in the new shooting range.

JUSTIFICATION: Montgomery County, the Towns of Blacksburg and Christiansburg, and the New River Criminal Justice Academy are participating in construction of a new range site on Den Hill Road. Montgomery County serves as fiscal agent for this project. This resolution appropriates the remaining balance of funds received but not spent.

C. APPOINTMENTS

1. SUBJECT: NEW RIVER COMMUNITY COLLEGE BOARD

**R-FY-11-
APPOINTMENT
NEW RIVER COMMUNITY COLLEGE BOARD**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Sue Thacker** to the **New River Community College Board** effective July 1, 2010 and expiring June 30, 2014.

2. SUBJECT: MONTGOMERY-FLOYD REGIONAL LIBRARY BOARD

**R-FY-11-
APPOINTMENT
MONTGOMERY-FLOYD REGIONAL LIBRARY BOARD**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Anne Page** to the **Montgomery-Floyd Regional Library Board** effective July 1, 2010 and expiring June 30, 2014.